

10.

Reference is made to the attached accounting statement with its heading as well as the auditing company's report from 2018/19, both of which are enclosed with this document. The documents are signed by the authorized signatory of the company and are correct.

Considering the fact that the company has not been audited in 2019, you are requested to do so. In this regard, I refer to the attached document (enclosure 1) in the form of a request for the company to be audited by the auditor.

The company should follow the above request and **submit** the following documents:

1. **The accounting statement for 2019/20** with its heading as of 31/12/2019.

2. **The accounting statement for 2019/20 of the company as of 31/12/2019, including supporting documents, with copies of the accounting statement, the auditor's report and the audit plan (2019/20) signed by the auditor.**

Notes: Ministry of the Environment, Water and Forests of Cyprus.

Signature:

2019/20

Phone: +357 22 55 55 55 Fax: +357 22 55 55 55 www.environment.gov.cy

Postal address: 2511, Nicosia, Cyprus

Environmental Protection Department, c/o General Secretariat of the Environment, P.O. Box 25111, Nicosia 25111, Cyprus

3. **The copy of the request for audit given by the auditor to the company.**

4. **Confirmation of the receipt of the request for audit by the company, with a reference to the request for audit being received by the company.**

In case of the submission of any of the above documents in the other working hours of the stated business hours, the documents will be submitted to the company address for the next working day. If the documents are not within the stated hours.

Where applicable, you should also submit the 2019/20 year profit and loss statement, as well as the profit and loss statement for comparison, accompanied by supporting documents, which may include an audit report, in the case of the company.

You will find attached forms or request/invite/reminder regarding every of the above procedures and all general information regarding the form and submission of documents and supporting documents. In particular, you may refer to the document with title of "general information form for submission of 2018/19" and/or "audit plan 2018/19". Also, you may refer to the information with the request/invite/reminder regarding the filing of documents.

Thank you for the attention of our colleagues.